

**TEXAS ANIMAL HEALTH COMMISSION**  
**2105 Kramer Lane**  
**Austin, Texas 78758**

**AUDIT SUBCOMMITTEE MEETING AGENDA**  
**November 18, 2025, 8:00 A.M.**

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|----------------------------------------------------------------------------------------|----------------------------|
| 1. Welcome and Call to Order                                                           | Mr. Joe Leathers, Chairman |
| 2. Roll Call for Audit Subcommittee Members                                            | Chairman                   |
| 3. Approval of the February 25, 2025, Audit Subcommittee Meeting Minutes (Action Item) | Chairman                   |
| 4. Internal Audit of Cash Disbursements (Action Item)                                  | Mr. Monday Rufus           |
| 5. Internal Audit of Fixed Assets (Central Office Management)                          | Mr. Monday Rufus           |
| 6. Follow-up on Prior Internal Audit Recommendations (Action Item)                     | Mr. Monday Rufus           |
| (A) Internal Audit of the Program Records, dated August 31, 2021                       |                            |
| (B) Internal Audit of the Legal and Compliance Processes, dated October 25, 2023       |                            |
| 7. Fiscal Year 2025 Internal Audit Report (Action Item)                                | Mr. Monday Rufus           |
| 8. Risk Assessment Results and Internal Audit Plan (Action Item)                       | Mr. Matt Becker            |
| 9. Public Comment                                                                      | Chairman                   |
| 10. Adjournment                                                                        | Chairman                   |

**NOTICE AND INSTRUCTIONS REGARDING PARTICIPATION**

Unless the Commission calls for public input for a specific agenda item, public comment will be taken only on items labeled "Public Comment" on the agenda or during the Public Comment portion of the meeting. All public comments will be limited to three minutes per person per item.

The public may participate in-person at the Texas Animal Health Commission Headquarters, 2105 Kramer Lane, Austin, Texas 78758 on November 18, 2025. Registration for in-person comments will begin at 8:00 am.

The public may participate by submitting written comments to the Commission via email to [comments@tahc.texas.gov](mailto:comments@tahc.texas.gov) or by hand delivery or mail to Amanda Bernhard, Texas Animal Health Commission, 2105 Kramer Lane, Austin, Texas 78758. Written comments must be received no later than 5:00 p.m. on Friday, November 14, 2025, and should include the individual's name and, if applicable, interest group or association, and state the agenda item(s) related to the comment.

The public may listen to the meeting by calling 1-469-998-7938, 282748295. The teleconference number to the meeting is subject to being changed by the provider. Members of the public are encouraged to visit the Commission's website for the most current information as the date of the meeting approaches.

**NOTICE REGARDING EXECUTIVE SESSION**

In addition to the items for which the executive session is scheduled, the Commission may meet in executive (closed) session on any item listed in this agenda if authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**NOTICE REGARDING ORDER OF AGENDA ITEMS**

Items may be taken up in an order other than that listed on the agenda.

**NOTICE REGARDING ADDITIONAL INFORMATION ABOUT AGENDA ITEMS**

Additional information, if any, about the listed agenda items will be available on the commission website at [www.tahc.texas.gov/agency/meetings.html](http://www.tahc.texas.gov/agency/meetings.html).

**NOTICE: ENTRY TO THIS MEETING BY A PERSON CARRYING A HANDGUN WITHOUT A LICENSE TO CARRY IS FORBIDDEN**

This meeting is a public meeting under Chapter 551 of the Government Code (Open Meetings). Pursuant to Section 46.03 of the Penal Code (Places Weapons Prohibited), a person not licensed under Subchapter H, Chapter 411 of the Government Code (License to Carry a Handgun) may not enter this property with a concealed handgun or with a handgun that is carried openly. For purposes of this notice, "property" means the room or rooms where the open meeting of the Texas Animal Health Commission is held.

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**MEETING ACCESSIBILITY:** Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or service, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting notice several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1.