

**TEXAS ANIMAL HEALTH COMMISSION  
AUDIT SUBCOMMITTEE MEETING MINUTES  
May 21, 2019**

**Item 1: Welcome and Call to Order by Chair**

Chairman Joe Leathers called the meeting to order at 8:05 am.

**Item 2: Approval of Minutes**

It was moved to approve the minutes of the December 11, 2018 Audit Sub-Committee Meeting Minutes. The minutes were **APPROVED**.

**Item 3: Performance Reporting Measure Audit**

Mr. Monday N. Rufus, P.C. presented the results of the internal audit of “Reporting – Performance Measures” for the fiscal year ending 2018. Performance Measures are an essential part of the State’s Strategic Planning and Performance Budgeting System, which combines strategic planning, performance budgeting, and performance monitoring into the appropriations process which are used as a resource in making state funding decisions based on whether state agencies are accomplishing expected results. The Internal Auditor is assessed the accuracy and related internal controls of the measures. The audit was limited to two key outcome and four key output measures. The two outcome were: “percent change between the number of premises in the Non-systematic area infested with cattle fever ticks in the current FY and the average for the previous 5 years” and “the percent change between the number of herds/flocks in which disease and pests of animal health significance are detected in the current FY year and average of previous 5 years.” The four output were: the number of livestock surveillance inspections and shipment inspections; number of herds evaluated for presence or absence of disease and pests; number of specimens processed through the state and federal lab; and the number of compliance actions completed.

The two outcome measures were only certified but with qualifications. Some of the information compiled to determine the measure comes from USDA staff; as a result, TAHC has to rely heavily on the integrity of the information. The output measures were certified as accurate and the agency has adequate control to ensure accuracy in these measures.

TAHC management will work with the LBB and the Governor’s Office of Budget Planning and Policy to modify the performance measure definitions and methodology to clarify the source of data and how it is collected for the outcome measures.

The motion to **APPROVE** the Performance Reporting Measure Audit passed.

**Item 4: Public Comment**

There was no Public Comment at this meeting.

**Item 5: Adjournment**

The meeting was adjourned at 8:25am.