

**TEXAS ANIMAL HEALTH COMMISSION
AUDIT SUBCOMMITTEE MEETING MINUTES
December 13, 2016**

Item 1: Welcome and Call to Order by Chair

Chairman Joe Leathers called the meeting to order at 8:00 am. Commissioner Eggleston was not in attendance.

Item 2: Approval of Minutes

A motion to APPROVE the August 23, 2016 minutes of the Audit Subcommittee was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried.

Item 3: Fiscal Year 2016 Annual Audit Report

Mr. Monday N. Rufus, P.C. presented the Fiscal Year 2016 Annual Audit report. The report found that TAHC's Internal Audit function fully complies with the Institute of Internal Auditors (IIA) *International Standards for the Professional Practice of Internal Auditing Standards*, the Code of Ethics contained in the Professional Practices Framework, the United States Government Accountability Office (GAO) *Government Auditing Standards*, and the Texas Internal Audit Act (*Texas Government Code*, Chapter 2102).

A motion to APPROVE the Fiscal Year 2016 Annual Audit Report was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried.

Item 4: Fiscal Years 2017 - 2018 Audit Plan

Mr. Monday N. Rufus presented the Fiscal Years 2017 – 2018 Audit Plan for the approval of the committee. Based on a risk assessment conducted by Mr. Rufus' office, the recommendation was made to conduct audits of the Regions 2 and 3 offices and follow up on Prior Internal Audit Recommendations (FY 2015). Personnel Processes, the Region 8 office, Information Systems – Security, and follow up on Prior Internal Audit Recommendations (FY 2016) will be audited in FY 2018.

A motion to APPROVE the Fiscal Years 2017 - 2018 Audit Plan was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried.

Item 5: Public Comment

There was no Public Comment at this meeting.

Item 6: Adjournment

The motion to adjourn was made by Commissioner Vermedahl and seconded by Commissioner Selman. The motion carried. The meeting was adjourned at 8:10 am.