

**TEXAS ANIMAL HEALTH COMMISSION
AUDIT SUBCOMMITTEE MEETING MINUTES
August 23, 2016**

Item 1: Welcome and Call to Order by Chair

Chairman Joe Leathers called the meeting to order at 8:00 am. All members of the Audit Sub-Committee were in attendance.

Item 2: Approval of Minutes

A motion to APPROVE the May 24, 2016 minutes of the Audit Subcommittee was made by Commissioner Vermedahl and seconded by Commissioner Eggleston. The motion carried.

Item 3: Audit of Region 1 Office

Mr. Monday N. Rufus, P.C. presented the Internal Audit of the Region 1 Office. The audit found that TAHC has good controls with respect to the reliability and integrity of information, compliance with rules, policies, procedures, laws, and regulations, safeguarding of assets, and the efficiency and effectiveness of operating procedures as of April 30, 2016. There were opportunities for improvement that management has addressed by establishing new protocols and monitoring the processes in need of improvement.

A motion to APPROVE the Audit of the Region 1 Office was made by Commissioner Vermedahl and seconded by Commissioner Eggleston. The motion carried.

Item 4: Follow-up Audit of Region 5 Office

Mr. Monday N. Rufus presented the Follow-up Audit of the Region 5 Office. The audit reviewed only the recommendations made from the previous audit of the Region 5 Office. Of the four recommendations made, two had been fully implemented and no further work was needed. Two other recommendations were partially implemented at the time of the audit and were further addressed by region management.

Item 5: Follow-up Audit of Post Payment Process

Mr. Monday N. Rufus presented the Follow-up Audit of the Post Payment Process. Of the two recommendations made from the initial audit, the auditors found that both recommendations had been fully implemented and no further work in the areas was deemed necessary.

Item 7: Public Comment

There was no Public Comment at this meeting.

Item 8: Adjournment

The motion to adjourn was made by Commissioner Vermedahl and seconded by Commissioner Eggleston. The motion carried. The meeting was adjourned at 8:25 am.