

**TEXAS ANIMAL HEALTH COMMISSION**  
**AUDIT SUBCOMMITTEE MEETING AGENDA**  
**June 29, 2021 8:00 A.M.**

**Note: This meeting will be held in person and remotely via live audio and teleconferencing.**

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|---|----------------------------|
| 1. Welcome and Call to Order  | Mr. Joe Leathers, Chairman |
| 2. Roll Call for Commission Members                                       | Chairman                   |
| 3. Roll Call for Public Participants Providing Public Comment             | Chairman                   |
| 4. Approval of the September 22, 2020, Meeting Minutes (Action Item)      | Chairman                   |
| 5. Report on Follow Up–Prior Internal Audit Recommendations (Action Item) | Mr. Monday Rufus           |
| 6. Fiscal Year 2020 Internal Audit Annual Report (Action Item)            | Mr. Monday Rufus           |
| 7. Open Record Requests Audit Report (Action Item)                        | Mr. Monday Rufus           |
| 8. Public Comment   | Chairman                   |
| 9. Adjournment  | Chairman                   |

**NOTICE AND INSTRUCTIONS REGARDING TELECONFERENCE MEETING**

Due to Governor Greg Abbott’s March 13, 2020 proclamation of a state of disaster affecting all counties in Texas due to the Coronavirus (COVID-19) and the Governor’s March 16, 2020 suspension of certain provisions of the Texas Open Meetings Act, the June 29, 2021 meeting of the Texas Animal Health Commission Audit Subcommittee will be held in person and by teleconference.

Members of the public will be able to attend in person and will have access and a means to participate in this meeting, by two-way audio, by calling (408) 792-6300, or toll-free number (877) 668-4490, and entering access code 177 114 7373, when prompted. The teleconference number to the meeting is subject to being changed by the provider. Members of the public are encouraged to visit the commission’s website for the most current information as the date of the meeting approaches.

Public testimony will be taken only on items labeled “Action Item” or during the Public Comment agenda item. All public comments will be limited to three minutes per person.

Instructions for in-person public participation: The public may register to speak and submit comments to the Commission in-person at the TAHC Headquarters, 2105 Kramer Lane, Austin, TX on June 29, 2021. Registration will begin at 8:00 am.

Instruction for teleconferencing public participants: After the meeting convenes the Chairperson will call roll for commission members and then for members of the public electing to provide public comment. During the roll call, public participants should provide their name and, if applicable, association, and state the agenda item(s) for which the public participant would like to provide public comment. Public participants may also register by emailing comments@tahc.texas.gov in advance of the meeting. The email should include the public participant’s name and, if applicable, association and state the agenda item(s) for which the public participant would like to provide public comment. When the Commission reaches the public comment item, the Chairperson will recognize the public participant by name.

Cleaning protocols are in place at TAHC Headquarters to minimize risk to the public from COVID-19. If you feel sick or have been exposed to COVID-19, please use the online public comment and teleconference options to participate in the Audit Subcommittee meeting.

## **NOTICE REGARDING ORDER OF AGENDA ITEMS**

Items may be taken up in an order other than that listed on the agenda.

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**Meeting Accessibility:** Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or service, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting notice several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1